

City Council Members

Marie Middleton  
Philip Loving  
Arthur Fuhrmann  
Gregory Norman  
Johnnie Tauber

**The City of Liverpool**  
**Regular City Council Meeting Minutes**  
**8901 CR 171, Liverpool, TX**  
**November 4, 2025, AT 6:30 PM**  
**Mayor, Lowell Matheny**

Hours of Operation  
Mon-Thurs 8:00am – 5:00pm  
Friday 8:00am – Noon  
www.cityofliverpooltexas.com

**CALL TO ORDER**- Mayor Lowell Matheny called the meeting to order at 5:30 PM

**INVOCATION & PLEDGE OF ALLEGIANCE**-

- Invocation was rendered by Council Member Johnnie Tauber
- Pledge of Allegiance and the Allegiance to the Texas flag was led by Johnnie Tauber

**ROLL CALL**- Catherine Long called attendance.  
-All Council Members were present.

**STAFF IN ATTENDANCE** -

City Secretary, Catherine Long; Police Chief, Christopher Enloe; City Clerk, Kim Calhoun, and City Attorney, Christopher Duncan

**UNSCHEDULED VISITORS & COMMENTS** -

No Unscheduled visitors

**CLOSED MEETING/EXECUTIVE SESSION**

The City Council of the City of Liverpool, Texas, reserves the right to meet in a closed council session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

-No executive Session.

**NOTICE OF PUBLIC HEARING AND ALL INTERESTED PARTIES:**

The City Council for the City of Liverpool, Texas will hold a public hearing on November 4, 2025 at 6:30 PM in the City Council Chambers at 8901 County Road 171, Liverpool, Texas to receive evidence and take action regarding the following substandard dangerous buildings, and order said buildings to be repaired, secured, and/or demolished:

Owner: Michele Hyde  
2303 6<sup>th</sup> Street  
Liverpool, Texas 77577  
Legal Description: New Liverpool Blk 37 lots 3-7

Buildings on the above properties are structural, unsound and present a danger to the general public. Any property owner, lien holder, mortgage, or other person with an interest in the above property will be required to submit proof of the scope of necessary work and estimated timeframe to bring the above into compliance.

-No action was taken, owner asked to be moved to December.

**REGULAR AGENDA**

**NEW BUSINESS** – Discussion and Possible Action may be taken on the following:

- Alejandro Solis – requesting to put a manufactured home at 8103 Calhoun Street.

Mr. Solis was not present.

-No action was taken.

- b. Steven Hautamaki – request to subdivide 3.171 acres located at 7116 CR 171 into 2 tracts (one tract is 1 acre and one tract is 2.171 acres)..

Mr. Chris Wachtstetter was present to represent Mr. Hautamaki. He presented a drawing of the proposed subdivide.

-Motion was made by Council Member Johnnie Tauber to approve the subdivide of 3.171 acres into one 1 acre and one 2.171 acres tract at 7116 CR 171.  
-2<sup>nd</sup> by Council Member Greg Norman.  
-All Approved.

- c. John Miculka – requesting to build a shop with future plans of adding living quarters at 8728 Avenue H.

Mr. Darrell Barber was present to represent Mr. Miculka (Mr. Miculka was also present). Mr. Barber presented a drawing to Council with what is proposed. The building is already there, he just wants to add 20' to the building and put in living quarters. The building is currently 40x80. Council and Mayor Matheny agreed that they will need to get a building permit, and will have to present drawing plans of what is being done.

-Motion was made by Council Member Johnnie Tauber to approve the add on to the building, as long as Mr. Miculka produces the drawings for inspection.  
-2<sup>nd</sup> by Council Member Philip Loving  
-All Approved

- d. DJ LeBlanc – request to build a 30x30 building at 2302 2<sup>nd</sup> street.

Mr. LeBlanc presented Council with drawings of what he is proposing to build. Council asked if there would be water and electricity in the building. Mr. LeBlanc said that eventually. But that it would be later down the road.

-Motion was made by Council Member Johnnie Tauber to approve Mr. LeBlanc's request to build a 30x30 building located at 2302 2<sup>nd</sup> street.  
-2<sup>nd</sup> by Council Member Arthur Fuhrmann  
-All Approved

- e. Sklyar Henderson/Allison Henderson – Sklyar Henderson request to subdivide 2.13 acres located at 8717 Avenue B and give to Allison Henderson the subdivided portion of the property.

Sklyar and Allison Henderson was not present.

-No action was taken.

- f. Brandon Bailey – Requesting to subdivide .75 acres off of 6.8 acres located at 1771 CR 192.

Mr. Bailey presented Council with drawings of the proposed subdivide. He stated that he thought that .75 acres would be enough, but it wasn't so they wanted to subdivide one acre off the 6.8 acres. He stated that they are building a house for his in laws to live in. He was asked what the square footage of the home is and he stated 1800 sq. ft.

-Motions was made by Council Member Philip Loving to allow the subdivide of one acre from 6.8 acres located at 1771 CR 192.  
-2<sup>nd</sup> by Council Member Johnnie Tauber.  
-All Approved

- g. Proposal to have court once a month instead of every other month.

City Secretary, Catherine Long, presented Council with reports showing the number of citations that were written from January 2024 to October 2024 and from January 2025 to October 2025 to show the increase in citations being written. She stated that from January 2024 to October 2024 there were 245 citations written and from January 2025 to October 2025 there were 891 citations written. She also stated that Judge Langston wants to start having court every month starting in January instead of every other month, because for the November docket there is almost 90 cases on the docket, which makes for a long court, and if we had court every month that would put less cases on the docket and make for a shorter court.

-Motion was made by Council Member Philip Loving to have court once a month.

-2<sup>nd</sup> by Council Member Greg Norman

-All approved.

- h. Discuss setting up committees for future programs such as, tire disposal day, big trash disposal day, electronic disposal day, and community outreach.

Mayor Matheny stated that this was something that didn't need to be voted on, just a discussion on looking into getting committees together to do large debris pick up in the spring and the fall. To be able to get rid of old tires and things to help clean up Liverpool. He stated that it would not include hazardous waste.

-No action was taken.

- i. Request from Evan Kirpatrick/Kim Calhoun to purchase a storage container for the water department to store equipment, parts and supplies.

City Water Clerk, Kim Calhoun stated that right now a lot of the water equipment and supplies are either in her office, or the garage. And the purpose of the container would be to store everything for the water department in one place to make it easier to find and keep together.

-Motion was made by Council Member Johnnie Tauber to look into getting prices for the container.

-2<sup>nd</sup> by Council Member Greg Norman

-All Approved

- j. Proposal to donate \$5000.00 to town Hall Committee

Town Hall President, Catherine Long stated that Town Hall is currently working on fundraiser, they ask for donations, to help cover the cost of the events that are free to the community and for the food pantry. She stated that the food pantry currently has \$2611.85 for food and that Town Hall currently has \$11,195.70. But with Thanksgiving and Christmas coming up that it's not going to be enough to cover the dinners that the Food Pantry hands. And with the Christmas party, it will be about \$5000.00 to pull the party off. She also stated that Town Hall will continue to try and do fundraisers and get donations. But she asks that Council would be gracious enough to help continue the food pantry and events.

-Motion was made by Council Member Philip Loving to donate \$5000.00 to Town hall for the food pantry.

-2<sup>nd</sup> by Council Member Greg Norman

-All Approved.

- k. Proposal to move October's Council Meeting from the first Tuesday of the month to the first Wednesday of the month.

Mayor Matheny stated that with National Night Out being the first Tuesday of October, he proposed to move the Council Meeting in October to the first Wednesday, so that Council attend National Night Out.

- Motion was made by Council Member Johnnie Tauber to move October's council meeting to the first Wednesday of the month.
- 2<sup>nd</sup> by Council Member Philip Loving
- All Approved

**OLD BUSINESS** –Discussion and possible action may be taken on the following items:

- a. Direct Deposit for Staff – deciding on approval of transactions, and appointing person to enter transaction approve transactions..

City Secretary, Catherine Long, explained that the bank, Texas Advantage, needs the minutes stating specifically who can input the staff information for payment, and that we would need 2 of the signers on the account to approve it before the direct deposit could be made. It was proposed that Catherine Long and Phyllis Herbst be allowed to input the information for the transactions, and the Mayor Lowell Matheny, Mayor Pro Tem, Marie Middleton, and Council Member Philip Loving, all of whom are signers on the accounts, be able to approve the transaction.

- Motion was made by Council Member Philip Loving that Catherine Long and Phyllis Herbst have the right to input the information for the direct deposit, and that Mayor Lowell Matheny, Mayor Pro Tem, Marie Middleton, and Council Member Philip Loving be allowed to approve the transactions.
- 2<sup>nd</sup> by Council Member Johnnie Tauber
- All Approved

- b. Update on GLO Grant

City Secretary, Catherine Long stated that they still working on it, that there isn't much to update.

- No action was taken

- c. Update on Texas Water Board District Grant

Water Clerk, Kim Calhoun stated that on Thursday or Friday, Evan Kirpatrick, herself, Mayor Matheny, and Catherine Long will be having a meeting to and will hopefully have the all the information done. Mayor Matheny stated that once we have the grant information ready, that it will be sent to State Representative Jeff Barry's office for them to look at and to help get it ready to send in.

- No action was taken.

- d. Road Stripping Update

Mayor Matheny stated that the bid packets have been sent out but we have not received any bids yet, and that they have until November 21<sup>st</sup> to get the bids in.

- No action was taken

**STAFF/COUNCIL REPORTS:**

- a. Police Department – Chief Christopher Enloe reported that they worked 534 hours; had a total of 81 traffic stops; they had 60 violations and 24 warnings; No criminal offenses; no ordinance offenses; they had 43 dispatched calls; 2 criminal offenses; 1 Miscellaneous offenses; 4 reports taken; 1 arrest; 1 suspicious person; 2 suspicious vehicles; 1 animal complaints; no Close patrol; assisted Brazoria County 1 times, Danbury EMS 1 time, Danbury Fire 1 time, and DPS 3 time; Assisted Citizens 2 time; and Assisted Motorists 3 time. They drove 3164.1 miles and used 256.68 gallons for a total amount of \$613.38 dollars in fuel
- b. Finance – City Secretary, Catherine Long reported the Auditors are working on the audit and that hopefully it will be completed and presented at November’s meeting. She stated that she moved \$207,000.00 from Texas Class to the general fund bank account, and that there is \$706,229.92 left in Texas Class. She stated that there is \$33,154.10 in the Water Well Fund, and that the new budget started on October 1, 2025.
- c. Fire Department/ESD – Noone was present. However, Mayor Matheny stated that the fire department is supposed to be getting a \$300,000.00 grant.
- d. Town Hall Committee – President Catherine Long reported the food pantry was doing ok, but that they needed food donations, and that they are getting ready for Thanksgiving to pass out food. She stated the Halloween party was a success and that everyone had fun. She stated that the next event is Christmas, which is the biggest event of the year, and that they are looking for donations for stocking stuffers and toys.
- e. City Council – Mayor Matheny stated the new website should go live on November 17<sup>th</sup>. He showed pictures of the lot at Avenue F and 7<sup>th</sup> where a manufactured home had been torn down and hauled off. He stated that City Hall will be closed on for Veteran’s Day, and the Thursday and Friday of Thanksgiving. No one else had anything.
- f. Water Department – Water Plant Operator, Evan Kirpatrick was not present. However, Kim Calhoun stated that there is a potential water customer that owns a manufactured home park that is part in the city part in the county that is wanting to put in individual meters. She stated that it will be very expensive to do that, and that she is trying to get the customer to put one meter in and then he charges his tenants. City Attorney, Chris Duncan stated that that is what they need to do. Council asked Chris Duncan if he could do an ordinance on that. This will be on December’s agenda. Kim also stated that she is going to start her water class in January 2026.
- g. Emergency Management Coordinator – Emergency Manager, Brandon Middleton stated that he wanted to thank Jeff Barry for getting the radios for the city.
- e. Court Clerk – Court Clerk Kim Calhoun reported the amount of money taken in by the city was \$5229.38, total for the State was \$4124.62, total for the other was \$0.00 for a Total collection of \$9354.00.

#### **ADJOURNMENT-**

- Motion by Council Member Philip Loving to adjourn the meeting @ 7:16 PM.
- 2<sup>nd</sup> by Council Member Johnnie Tauber
- All approved

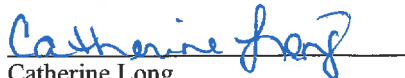
#### **CERTIFICATION**

I, Lowell Matheny, Mayor, certify that these minutes are a true and correct record of the above-mentioned council meeting.



Lowell Matheny  
Mayor

#### **ATTEST:**



Catherine Long  
City Secretary